



## STUDY REGULATIONS

- Lectures/classes may start at 8.00 a.m. and may last to late hours (+- 9 p.m.)
- The Erasmus+ Coordinator informs Students about the enrollment period (2 first weeks starting from the first day of enrollment process) when Student can modify his/her choice. After the stipulated deadline Students cannot modify their final choice.

In particular cases the Erasmus+ Coordinator only can add/delete courses!

- In order to obtain a final Transcript of Records (ToR) Student has to meet all “before-departure commitments” (will be defined before the end of the semester).
- ECTS points are confirmed by Council and cannot be changed.
- Polish grading system and ECTS grading system:

5,0	-	A
4,5	-	B
4,0	-	C
3,5	-	D
3,0	-	E
2,0	-	F (failed)

Important! The ”excellent” grade (5.5) can exclusively apply to a student’s outstanding knowledge beyond the requirements for a given subject and the teacher’s requirements related to the “very good grade” (5.0).

- Lecturers will verify attendance lists and any absence has be notified to the appropriate teacher.
- Lecturers may set their own regulations of each course so it is highly advised to ask each lecturer for them.
- The Erasmus+ Coordinator has no authorization to change Students’ grades!
- In case of theft/loss of Student’s documents, Student must report it ASAP to the nearest police station and take the confirmation of the theft. The Erasmus+ Coordinator staff should be provided with the copy of that confirmation in order to issue duplicates of the WSZiB documents.
- In case of any plagiarism the student automatically obtains “fail” grade and has no chance to retake the exam. The Student`s home university coordinator is informed about that fact.



- Documents and certificates are not issued by the Erasmus+ Coordinator immediately on request. Students should give the Erasmus+ Coordinator prior notice if they wish any certificates or documents to be issued.
- The Student's home university coordinator will be informed about any cases of inappropriate behavior of the Student.
- The Erasmus+ Coordinator does not deal with issues such as: buying tickets, booking hotels etc.
- Students are kindly asked to refrain themselves from: eating, running mobile phone conversations and talking during lectures/classes. Such behavior is considered to be unacceptable at Polish universities.